



DEPARTMENT OF THE NAVY

NAVAL RESERVE OFFICERS TRAINING CORPS
THE TULANE UNIVERSITY OF LOUISIANA
NEW ORLEANS, LA 70118

IN REPLY REFER TO:

NROTCTUINST 5200.2A
4 OCT 2012

NROTC UNIT TULANE UNIVERSITY INSTRUCTION 5200.2A

Subj: INTEGRITY AND EFFICIENCY (I AND E) PROGRAM

Ref: (a) SECNAVINST 5430.92B
(b) NETCINST 5200.1

Encl: (1) Telephone Numbers and Addresses for Reporting Suspected
Fraud, Waste and Abuse

1. Purpose. To establish procedures and assign responsibilities to eliminate fraud, waste and abuse.

2. Creation. NROTCTUINST 5200.2A

3. Background.

a. Reference (a) establishes policy and responsibilities directed toward elimination of fraud, waste and abuse within the Department of the Navy.

b. Fraud, waste and other improprieties such as misappropriation or misuse of government resources impact adversely on the ability to operate in an efficient and effective manner. The elimination of these improper acts is a major objective within this Unit and shall receive the attention of all personnel.

4. Report. All accusations of fraud should be reported to the fraud hotline:

5. Definitions.

a. Integrity. Adherence to moral and ethical principles; soundness of moral character; honesty.

b. Efficiency. Accomplishment of or ability to perform a job with a minimum of resources.

c. Fraud. Any willful means of taking or attempting to take unfair advantage of the Government including, but not limited to, the offer, payment or acceptance of bribes (18 U.S.C. 201); or the offer, giving or acceptance of gratuities; making of false statements; submission of false claims; use of false weights or measures; evasion or corruption of inspectors and other officials; deceit either by suppression of the truth or misrepresentation of a material fact; adulteration or substitution of materials; falsification of records and books of account; arrangements for secret profits, kickbacks or commissions and conspiracy to use any of these devices. It also includes those cases of conflict of interest, criminal irregularities, and unauthorized disclosure of official information which are connected with procurement and disposal matters.

d. Waste. Any extravagant, careless or needless expenditure of government funds or consumption of government property which results from deficient practices, systems, controls or decisions.

e. Abuse. Any wrongful or improper use of resources or any improper practices not constituting fraud or waste, but which violate statutes, regulations, or good management practices.

6. Policy. This Unit is committed to an aggressive program directed toward the elimination of fraud, waste and abuse. All personnel shall actively support this program through rigid compliance with regulations concerning receipt, accountability, and expenditure of financial and material resources. No one, regardless of position of authority, shall condone any form or degree of fraud, waste or abuse involving government assets.

7. Action. All hands are charged with responsibility to support the I and E Program. If instances of fraud, waste or abuse are detected or suspected, the chain-of-command should be utilized promptly to report the situation. The Executive Officer is the designated point of contact for I and E matters. Alternatively, the HOTLINES listed in enclosure (1) may be used to make reports. The following additional elements comprise the Unit's I and E Program.

a. Management Control Program. The Executive Officer shall function as the Management Control Program Coordinator. He is responsible for coordinating the unit's activities to ensure that adequate checks and balances exist in the unit's normal work procedures to prevent fraud, waste and abuse.

b. Command Evaluation Program. To provide for oversight of actions to combat fraud, waste and abuse, the NETC Command Evaluation Program was established by reference (b). The Program will consist of periodic reviews of areas as identified by NETC or as directed by the Commanding Officer.


A. P. Chatham

Distribution:
Staff

Telephone Numbers for Reporting Suspected Fraud, Waste and Abuse

1. Navy Inspector General

- a. 1-800-424-9098
 - i. Fraud hotline

2. Navy Criminal Investigative Service

- a. 1-800-264-6485
 - i. General Crime and Fraud Hotline
- b. 1-800-543-6289
 - i. Espionage Hotline (DOD)

3. Department of Defense Inspector General

- a. 1-800-424-9098
 - i. Abuse of Authority, Mismanagement, Fraud and Waste